

# O Gallery @ 44 Gaukel

## Eligibility and Submission Guidelines

Thank you for your interest in submitting your work to exhibit at the O Gallery @ 44 Gaukel. We use an online submission process and this document has been developed to help you along the way!

Please read this document carefully to make sure that you have everything required for your submission and that your files are properly saved. Understanding what is required of you in the submission process will help it go much more smoothly, and will avoid any unnecessary confusion.

**We strongly encourage you to visit O Gallery @ 44 Gaukel, so that you can see the space and get a feel for what we are all about!!**

### Who can submit a proposal?

#### Eligibility

The O Gallery @ 44 Gaukel exists to provide exhibition space for local visual artists and community groups. Artists of all calibres working in most visual mediums from Waterloo Region are eligible to submit.

This is a large space and as such, we may select several proposals to exhibit a multi-artist show and as such your work may be exhibited alongside other local artists. If you are not comfortable exhibiting with/among other artists, please indicate so on your application. We will endeavor to exhibit solo artists in group shows based on thematic similarities and aesthetic compatibility, whenever possible.

44 Gaukel tenants are eligible to apply to exhibit in the O Gallery.

#### Artwork

The O Gallery welcomes artists of all calibres, from community/recreational arts to established and mid-career artists. All art submitted to exhibit in the O Gallery must be compatible with O Gallery's hanging system.

Preference will be given to artists who can provide artwork that can be both hung or displayed from the shelving units.

Submitting artists must be prepared to provide an artist statement for each participating artist, no more than 100 words. Exhibiting artists are responsible for installing artist statements and price details for each piece.

Artist statement and itemized price list are required in advance of mounting work.

Video submissions cannot be accepted.

All artwork must be available for sale. Submitting artists must provide an itemized price list for all artwork on display.

## About the space

### Space

This is a unique community space, shared by a number of companies and businesses. The O Gallery offers 235 sq. ft. of exhibition space. The building is open to the public 9-5 Monday to Friday and open by request (with your supervision) on weekends or in the evenings. Your artwork is displayed at your own risk and we cannot assume any responsibility for theft, damage or change in the condition of your artwork while at 44 Gaukel.

Temperature is not regulated and lighting is incandescent tubes, we assume no responsibility for fading or damage of the artwork while in the space.

Subject to availability, we will provide you with our lounge space to host an opening reception. You are responsible for all costs and logistics associated with a launch, but ABO and 44 Gaukel will promote the opening and reception to our networks and tenants.

## Submitting your Application

### File Names

Please submit images of your work (6-10 examples of previous work or work intended for exhibit) in **ONE PDF document**. Please title your PDF using the format FIRSTNAME\_LASTNAME\_OGALLERY[YEAR]

File names are used to make sure that we can match your images with your submission, and if your file names do not match the requested format, your images may not be reviewed.

### Deadlines

Submission deadline is August 31<sup>st</sup> 2018.

The O Gallery @ 44 Gaukel will be accepting submissions to exhibit works for the time period of September 2018 through May 2019.

If selected, you must be able to;

- Submit a 100-word artist statement 7 days before date of installation
- Submit Name, price and title of each artwork in word .doc format
- Confirm that each artwork is compatible with our hanging system (see page 1)
- If you are under 18, a legal guardian can sign an agreement on your behalf
- Ensure all artwork is for sale and is available to be exhibited for the specified time period

If you have any questions or concerns in regards to eligibility or submission requirements please contact Erin at [erin@artsbuildontario.ca](mailto:erin@artsbuildontario.ca) or (519) 880-3670 ext. 101