

Eligibility and Submission Guidelines

Thank you for your interest in submitting your work to exhibit at The O Gallery @ 44 Gaukel! This document will help you with the online submission process and in understanding the requirements.

Please read this document carefully to make sure that you have everything required for your submission and that your files are properly saved.

We encourage you to visit The O Gallery before submitting, so that you can see the space and get a feel for what we are all about! Gallery hours are from 9:00 AM – 5:00 PM every Monday to Friday.

Who can submit a proposal?

Eligibility

The O Gallery exists to provide exhibition space for local visual artists and community groups. Artists and arts groups of all calibres working in most visual mediums from the Kitchener-Waterloo Region are encouraged to submit.

The O Gallery is a large space, and as such we may select multiple proposals to exhibit a multi-artist exhibition. Therefore your work may be exhibited alongside other local artists at our discretion. If you are not comfortable exhibiting with/among other artists, please indicate so on your application. We will endeavour to exhibit solo artists in these group shows based on thematic similarities and aesthetic compatibility, whenever possible.

Current and past 44 Gaukel tenants are also eligible to apply to exhibit in The O Gallery.

If an artist is under 18, a legal guardian can sign the policy agreement and other forms on their behalf.

Artwork

The O Gallery welcomes artists from community/recreational arts to established and mid-career artists.

All art submitted to exhibit in The O Gallery must be compatible with the gallery's hanging system. Artists must provide artwork that can be displayed from the shelving units or hung using hanging rods. If another mounting method is required, please speak to staff at ArtsBuild Ontario to share more details.

Due to the physical limitations of the space, artists working in three-dimensional art are particularly encouraged to see the gallery before their submission to better understand the gallery's constraints. Video submissions cannot be accepted.

Submitting artists must provide an artist statement, no more than 100 words, in the application form. Artists are responsible for providing their artist statements, as well as their price and label details for each piece on display to staff in advance of hanging their work.

The Space

44 Gaukel is a unique community space, shared by a number of organizations. The O Gallery offers 235 sq. ft. of exhibition space. The temperature is not regulated and lighting is fixed fluorescent tubes.

We assume no responsibility for fading or other damage of the artwork while in the space. Your artwork is displayed at your own risk and we cannot assume any responsibility for theft, damage or change in the condition of your artwork while at 44 Gaukel.

The building is open to the public from 9:00 AM - 5:00 PM Monday to Friday, and used by private renters by request on weekends and evenings.

Artists' Opening Reception

Subject to availability, we will provide you with The Lounge space to host an opening artist reception. We encourage that receptions are held after 5 PM during weekdays or on weekends in this space. You are responsible for all costs and logistics associated with this event. ArtsBuild Ontario will promote the opening and reception to our networks and 44 Gaukel tenants.

Submitting your Application

File Names

Please submit images of your work (6-10 examples of previous work or work intended for exhibit) in **one PDF document**. Please title your PDF using the format " Firstname_Lastname_OGallery[year] "

File names are used to make sure that we can match your images with your submission. If your file names do not match the requested format, your images may not be reviewed.

Deadlines

Submission deadline is September 30, 2019.

The O Gallery will be accepting submissions to exhibit works for approximately 3-months periods during the time period of October 2019 through to October 2020.

If selected, you must be able to:

- Submit a 100-word artist statement 7 days before the load in date
- Submit Name, Price, and Title of each artwork in word .doc format
- Confirm that each artwork is compatible with our hanging system (see page 1)
- Meet with our staff to tour the gallery before the installation date if not done so before the artist's selection
- Ensure all artwork is for sale and is available to be exhibited for the specified time period

If you have any questions in regards to eligibility or submission requirements please contact ArtsBuild Ontario's Community Coordinator, Christina DiPaola at christina@artsbuildontario.ca, (519) 880-3670.